
Mahila Abhivruddhi Society (formerly APMAS)

Job Description for the position of Executive Director

Reporting to : Chief Executive Officer
Location : HO, Hyderabad

APMAS, is a credible national level non-profit resource organisation, with a **Vision 2030** *"APMAS emerged as orchestrator of livelihoods ecosystem for resilient and diverse self-reliant institutions led by marginalised women, farming and indigenous communities resulting in social and economic transformation"*. APMAS has its field implementation in the States of Andhra Pradesh, Bihar and Telangana with a mission to reach one million (10 lakh) households by the year 2030 engaged in training & evidence-based advocacy.

It currently reaches out to around 300,000 households through community institutions such as SHG Federations, Farmer Producer Organisations, Cooperatives and other collectives. It works with the State and National Governments, NGOs, development practitioners, banks, training & academic institutions across India and with development organisations in the developing countries in Africa and South Asia (for more details refer our website: www.apmas.org).

APMAS is looking for a visionary & dynamic leader with innovative ideas for the position of Executive Director to realise its vision 2030. S/he shall be highly qualified, experienced & results-oriented professional with proven track record in leadership role in development organisations and be able to develop at least 100 Farmer Producer Organisations (FPOs) as vibrant business organisations by proactively facilitating business linkages in the areas of finance, market, technology, processing, branding, value-addition, branding and in enabling the FPOs to provide services to farmers (women & men) to profit from agriculture and allied sectors.

Location : Hyderabad (Telangana)

Reporting to Chief Executive Officer (CEO) of APMAS

Key Responsibilities:

- Conceptualise, design and execute programmes and projects as per the values, vision and mission of APMAS and its associated organisations.
- Responsible for fundraising from various sources nationally and internationally
- Responsible for the fiscal integrity and lead the team in preparing annual plan, budget and periodical financial statements, operating within the approved budget, timely donor reporting and upholding standards with internal control measures, transparency and accountability
- Lead and manage the development of various training modules, manuals and other training & capacity building requirements from time to time.

- Plan & conduct high quality Training of Trainers (ToTs) and other capacity building programs as per the requirements of the organisation & projects.
- Responsible for the hiring and retention of competent & qualified staff for implementation of various initiatives and monitoring of staff performance.
- Mentoring and extending technical, strategic and handholding support to the staff for ensuring effective implementation of programmes and projects
- Responsible & accountable for the timely achievement of results & deliverables as per the agreements we have with donors and partners
- Positioning APMAS in the emerging FPO sector in India through representation & participation in various events.
- Establish collaborations with various stakeholders to realise APMAS Vision.
- Function as the Executive Secretary to the APMAS Board of Governors and oversee the timely and regular conduct of Board Meetings, developing Agenda notes, recording and circulation of minutes of meetings and appraisal to Board of developments.

Educational Qualifications / Skills Required

- Doctorate or Post Graduate in agribusiness management / rural management.
- 10-15 years of experience in working with national or international development organisations or Corporate Foundations.
- Strong passion & drive for results-oriented approach to development.
- Strong business development skills and achieve strong partnerships.
- Proven track record for results in facilitating Cooperative Enterprises engage in large-scale businesses to profit the members.
- Demonstrated leadership to manage, mentor and guide the professional staff.
- Strong financial management skills, including budget preparation, analysis, decision making and reporting.
- Strong written and oral communication skills.
- Strong work ethic with a high degree of energy.

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| <ul style="list-style-type: none"> ✚ Apply on or before 15 January 2024 to hr@apmas.org or http://apmas.in/apmas/hr ✚ Women candidates are preferred ✚ Salary is negotiable as per the experience |
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